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Ontario's Electric Vehicle Charging Incentive Program

The Province of Ontario's Electric Vehicle Charging Incentive Program (EVCIP) provides incentives that support the purchase and installation of eligible, new, Level 2 (208V or 240V AC) electric vehicle charging stations to charge the vehicle owned by the applicant at their home or other charging location, but not for workplace charging, employee charging, public charging or charging of vehicles not owned by the applicant. The value of the purchase incentive is 50% of purchase cost up to a maximum of \$500 and the installation incentive is 50% of the installation cost up to a maximum of \$500 (including electrical inspection) up to a total maximum of \$1,000. EVCIP applies to new and used electric vehicles that are registered, plated and insured in Ontario, operating in Ontario and identified on the [Green Plates Eligible Vehicle List](#).

Before submitting an application to EVCIP, read this Guide to understand program eligibility and the application process.

For additional information on the Program please refer to the [Electric Vehicles Charging Incentive Program website](#).

Eligibility for Incentives under the Electric Vehicle Charging Incentive Program

The applicant is required to own/lease an electric vehicle registered and plated in Ontario in the name of the EVCIP applicant, to be eligible for this Program. Applicants are eligible for one set of charging station incentives (purchase plus installation) per eligible vehicle. You must own an eligible new or used electric vehicle that is registered, plated, insured in the applicants name and on the [Green Plates Eligible Vehicle](#). The vehicle registration must be in the same name as the EVCIP applicant. Only one EVCIP incentive per vehicle owned at a location. Combined business and individual applicants are not permitted.

The number of charging station applications per applicant is limited to the number of EVCIP eligible electric vehicles the applicant owns/leases. Each electric vehicle charging station will be associated with an eligible electric vehicle registered in the name of the EVCIP applicant. An applicant must own/lease multiple EVCIP eligible electric vehicles to be considered for more than one EVCIP incentive.

Applicants can apply for incentives for an eligible electric vehicle charging station that:

- Is on Ministry of Transportation's [list of eligible charging stations](#). It is to be noted that the list does not represent an endorsement of any supplier or manufacturer by the Province of Ontario;
- Is used solely for charging electric vehicles for personal use (not public, employee, business or other use);
- Is installed at an Ontario location;
- For use to charge the applicant owned vehicle, not for employee, public, workplace or other charging
- Has received an ESA certificate for the installation of the charger; and,
- Is purchased in Canada from a Canadian source (e.g., dealer, website, retailer). Any purchase from a non-Canadian distributor (i.e. brought in from the US or another country, online order and shipped from outside Canada) is not qualified for an incentive.
- Is on the list of eligible vehicles posted on the [Green Plates Eligible Vehicle List](#).

Charging stations on the list meet the following:

- Approved for sale and use in Canada (i.e. third-party certified or evaluated, such as cUL, CSA or cETL); and,
- Level 2 (208V or 240V AC). Level 1 and 3 chargers are not eligible for EVCIP incentives.

Application Guide – How to Apply

- EVCIP applications can be submitted when the applicant owns/leases a new or used eligible electric vehicle that is:
 - registered, plated and insured in Ontario in the applicant's name;
 - located in Ontario; and,
 - for personal use.
- There is a one to one requirement for eligible electric vehicles owned/leased by the applicant to the number of EVCIP applications.
 - The number of EVCIP charging stations at a location for which EVCIP incentives will be provided is limited to the number of electric vehicles registered at that location.
- Completed application forms, with the required documentation, must be completed and submitted to the Ontario Ministry of Finance to electric.vehicle@ontario.ca. Incomplete applications will not be processed.
- EVCIP purchase and installation incentive applications must be received within 3 months (90 days) of the ESA certificate date.
 - If only applying for a purchase incentive, your application must be submitted within 3 months (90 days) of the charger purchase date.
- If applying for more than one incentive, the applicant must have more than one EVCIP eligible electric vehicle. A separate application is required for each eligible electric vehicle charging station.
- The application form must be fully completed and signed and the required documentation attached in order to be considered for an incentive.
- **Applications must be submitted electronically by email. Faxed and mailed submissions are not accepted.**

Section A – Applicant Information

- Incentives are available to individuals/business that own/lease an EVCIP eligible electric vehicle that is on the [Green Plates Eligible Vehicle List](#).
- To be eligible for EVCIP incentives, the applicant must purchase and/or install an eligible electric vehicle charging station for the personal or business use for applicant owned vehicles.
- There is a one to one requirement for eligible electric vehicles owned/leased by the applicant to the number of EVCIP applications.
 - The number of EVCIP charging stations at a location for which EVCIP incentives will be provided is limited to the number of electric vehicles registered at that location.
- Provincial or federal governments, or any of their related entities, are not eligible for EVCIP.
- Applicants must include a contact name, title, address, phone number and email address in Section A.
- Applicants must identify the location of the installed charger (if different from mailing address).
- Applicants must provide the requested vehicle information.

Section B – Electric Vehicle Information

- The applicant to the Program must own/lease an EVCIP eligible electric vehicle that is on the [Green Plates Eligible Vehicle List](#);
- The vehicle must be registered and plated in Ontario in the name of the EVCIP applicant to be eligible for this program;
- Only one charging station incentive will be considered per eligible vehicle.

Section C and D – Charging Station Information and Incentive Claim Amount

- Electric vehicle charging station incentive applications must be received within 3 months (90 days) of the ESA certificate date of the charging station installation. If only applying for the purchase cost please submit your application within 3 months (90 days) of the charger purchase date.
- Only Level 2 (208V or 240V AC) charging stations are eligible for an incentive. Please consult the [list of eligible charging stations](#).
- Electrical work in connection with the installation of an electric vehicle charging station must be in compliance with legal requirements including any licensing and Electrical Safety Authority (ESA) inspection requirements. To find a licensed electrical contractor in their area, applicants can visit the ESA's website at: <http://applications.dmtispatial.com/esa/>.
- Proof of installation in the form of a certificate of inspection issued by the ESA is mandatory in order for installation expenses to be eligible for an electric vehicle charging incentive.
- A certificate of inspection must be obtained from the ESA, regardless if the installation was completed by a licensed electrical contractor or a person other than a licensed electrical contractor.
- Eligible EVCIP expenses include:
 - Invoiced purchase cost of the charging station;
 - Invoiced costs associated with installing the charging station if undertaken by a licensed electrical contractor (work undertaken by a homeowner or an authorized person who is not a license electrical contractor is not eligible); and,
 - Invoiced cost associated with an electrical inspection undertaken by ESA.
- The EVCIP purchase incentive is 50% of each eligible expense up to \$500.
- The EVCIP installation incentive is 50% of each eligible expense up to \$500.
- The maximum total EVCIP incentive funding is \$1,000 per application.
- Example calculation:
 - Purchase cost = C5
 - Installation cost = D1
 - Cost of ESA electrical inspection = D2
 - Incentive claim amount = $C5 \times 50\%$ (max \$500) + $(D1+D2) \times 50\%$ (max \$500) up to a maximum of \$1,000
- The installation inspection certificate (ESA) must be completed by a licensed electrician that is not the applicant and an invoice provided.

Section H – Documentation Requirements

- For an EVCIP application to be considered, all sections of the application must be completed including all of the following legible copies:
 1. Itemized receipt for the purchase of an eligible electric vehicle charging station (receipt/invoice must include Canadian dealer/website/retailer name, address and phone number, purchase date and price, product make and model);
 2. Invoice or receipt for the electric vehicle charging station installation if undertaken by a licensed electrical contractor (must clearly specify that the electrical work undertaken was in direct support of the installation of an eligible charger). Work undertaken by a homeowner or an authorized person who is not a licensed electrical contractor is not an eligible EVCIP expense;
 3. Invoice or receipt for the ESA electrical inspection cost [this can be either as part of the installation invoice if undertaken by a licensed electrical contractor or a separate ESA (Electrical Safety Authority) invoice if the installation was undertaken by an authorized person, other than a licensed electrical contractor] (the ESA certificate must specify that the electrical work undertaken was in direct support of the installation of an eligible charger); and,
 4. Certificate of inspection issued by ESA;
 5. Vehicle registration;

6. Void cheque if you wish to receive an electronic funds transfer (EFT)

- An applicant can choose to receive the incentive amount by cheque or electronic funds transfer (EFT). If the EFT option is chosen, a void cheque must be included with the application.

How to Submit Completed Application

Completed applications and supporting documents must be submitted by email to the Electric Vehicle Charging Incentive Program (EVCIP) Ministry of Finance at electric.vehicle@ontario.ca.

For More Information

Enquiries about the Electric Vehicle Charging Incentive Program application process should be directed to the Ministry of Transportation at 416-585-7285 or 1-866-767-0638.